



Supervisor Talking Points

As a group discuss the following:

- Your company's lockout/tagout policy/procedure(s).
- Types of lockout/tagout equipment available.
- Procedure for removing locks if left on equipment inadvertently.
- Importance of communicating lockout/tagout activities to affected employees working in the general vicinity of the equipment.
- Importance of ensuring that all guards and safety equipment are re-attached and operational prior to restarting equipment.
- Types of energy sources that may be encountered in the workplace (electrical, pneumatic, gravity, hydraulic, etc.).
- Requirements for contractors when working on equipment at the facility.
- The requirement for all persons to attach their lockout/tagout devices to a hasp or other group lockout device when multiple persons are performing servicing or maintenance on equipment.

- The company's procedure for transferring lockout/tagout to the next shift when servicing or maintenance is not completed during the shift.